

**Minutes
Regular Meeting of the Parks & Recreation Commission
Council Chambers, City Hall
November 25, 2013 – 6 p.m.**

The meeting was called to order at 6:00 p.m. by Chairman Espich.

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Roll Call was taken by Recording Secretary Marty Stinson.

Members Present: Chairman Michael Espich; Vice-Chairman Jeff Selbig; Commissioners Tim Alderman; Nikki Hathaway; and Kristen Woodbury.

Members Absent: None.

Others Present: Adam Zettel, Assistant City Manager and Director of Community Development.

Approve Agenda for November 25, 2013 meeting.

A motion to approve the agenda for November 25, 2013 meeting was made by Commissioner Alderman and supported by Commissioner Hathaway.

Ayes: all. Motion carried.

Approve Minutes from October 28, 2013 meetings:

A motion to approve the minutes from the October 28, 2013 meeting was made by Commissioner Hathaway and supported by Commissioner Selbig with the addition to change Paul Hood's name to Paul Early.

Ayes: all. Motion carried.

Public Comments: None.

Communications:

1. Staff memorandum
2. October 28, 2013 minutes
3. Park Rules
4. 2013 Report – 2014 Action Plan

Business:

1. Selection of Chairman

Motion by Commissioner Selbig, supported by Commissioner Alderman to nominate Chairman Espich to remain as chairman for the Parks and Recreation Commission.

Ayes: all. Motion carried.

2. Selection of Vice-Chairman

Motion by Commissioner Alderman, supported by Commissioner Hathaway to nominate Vice-Chairman Selbig to remain as vice-chairman for the Parks and Recreation Commission.

Ayes: all. Motion carried.

3. Park Rules for 2014

Commissioner Alderman asked if the rules had been reviewed by the city attorney. Mr. Adam Zettel, Assistant City Manager and Director of Community Development, stated that the rules were reviewed last year and the rules for the spray pad and tobacco were added at that time.

Discussion followed regarding the Tobacco Use rule ending with a change in the wording for the rule to read, "Smoking is strongly discouraged in the city parks. Smoking is prohibited in areas of concentrated use such as bleacher seats, dugouts, play equipment, and pavilions where posted." In the spring, the board will list specific areas to be posted.

Board discussion regarding the Vehicle Regulations rule resulted with "in accordance with state and local laws" to be added to the first sentence under this section.

Commissioner Alderman recommends the city attorney review the Park Rules and Regulations, particularly because the dog section seems confusing.

Motion by Commissioner Hathaway, supported by Commissioner Alderman to approve the Park Rules and Regulations with the *Tobacco and Vehicle Regulations* section amendments.

Ayes: all. Motion carried.

4. 2013 Report – 2014 Action Plan

Chairman Espich thanked Mr. Zettel for adding the Friends of the Parks group. He liked the concept and would like to see that added to the 2014 Action Plan. The Chairman also wanted a bullet added for Fundraising as an annual event.

Motion by Commissioner Alderman, supported by Commissioner Selbig to accept the 2013 Report – 2014 Action Plan as amended.

Ayes: all. Motion carried.

Public / Board Comments:

Commissioner Alderman congratulated Chairman Espich on his second term as chairman.

Motion by Commissioner Selbig, supported by Commissioner Hathaway to cancel the December 23, 2013 meeting. The next regularly scheduled meeting will be January 27, 2014.

Ayes: all. Motion carried.

Adjournment:

A motion to adjourn the meeting was made by Commissioner Alderman and was supported by Commissioner Hathaway. The meeting adjourned at 6:48 p.m.

Ayes: all. Motion carried.

Adam Zettel, Secretary

mms